Dept. of Business Administration

Governance

1. Faculty Recruitment Policy: Department tells that this is not their jurisdiction and management will decide when it will be required
2. Job Satisfaction Review Form: Department has already prepared the template and it depend the decision of the management of the university

Curriculum Content Design &amp; Review

Teaching - Learning and Assessment

* Outcome-Based-Teaching and Learning (OBTL): Department tells that they have started practicing innovative approaches in their teaching learning method

Staff and Facilities

* Permanently recruitment of industry expert is in Progress.

Research and Extension

* Working efficiently to make the business journal in Scopus

Process Management &amp; Continuous Improvement

* Training facilities to non-academic staffs are insufficient

Department of Software Engineering

Governance

Periodic review and ratification of policies and procedures of the Program offering entity (POE): Moderate changes in the POE. Periodic review of the policies are done yearly. Mission -vision and values statements are set. Major in Cyber Security, Major in robotics and Embedded System, Major in Data Science have been passed in academic council meeting

Evaluation panel that could take Action reports on the stakeholder’s feedback. (Progress 25%)

Updating Teachers Manual: University has set the recruitment policy and upgradation of scale for teachers based on specific evaluation criteria of KPI. Department of Software Engineering follows that policies.

Policies to encourage Higher study of faculties: Progress 70%

“Job Satisfaction Evolution Form”: in order to get teachers participation: Dept. will start from Spring 2021

“Student exit form”: Minimal changes are observed here. Dept. will start from Spring 2021

Curriculum Development Committee: Major in Data Science and Major in Robotics and Embedded System both are started from January, 2021. The department has also done the curriculum mapping

“Annual Course Review form”: Minimal changes observed and the department will try to complete it by December 2021

Section wise division based on the results: The department has tried for one single semester but the result was not satisfactory, because students want to join with peers.

Teaching Learning and Assessment

Academics should encourage to practice to update their professional knowledge and experience.

Award for best studio work can be introduced to encourage them.

IEB committee set a question format with course outcome mapping that is followed from Fall 2019. However, still some courses are required to be improved.

Student Support Services

Generate a development plan for co- curricular and extra- curricular activities, prior to every semester and create a comittee to execute the plan for the upcoming session.

Students’ community service

Staff and facilities

Part-time- full time faculty ratio 1:4).

Process Management and Continuous Improvement

Employee, student appreciation system need to be updated

Department of Electronics and Telecommunication Engineering

Governance

Physical Facilities

Faculty room is not properly ready yet.

Teaching -Learning and Assessment

Form a monitoring /enquiry committee

Department of Pharmacy

Governance

opinion of the stakeholders for the academic development, infrastructure development and policy adoption

Curriculum Content Design & Review

Student Admission, Progress and Achievements

Standard admission test procedure

Proper documentation of achievements of ILOs.

Comprehensive support team needs to be formed to see the issue of technical interruption in the class room

Separate room for every teacher

Separate computer lab for the Pharmacy department

Common room for female teachers

Teaching - Learning and Assessment

Peer observations mechanism in the program.

Staff training facility

Staff and Facilities

tenure of maternity leave as per Government rules

financial (basic salary) and non-financials (leave) support during PhD program locally and internationally

Collaborative research between industry and the department

Conduction of international research conferences

Formation of industrial advisory committee in the department.

Dept. of NFE

Increase number of class room; Well-Designed Food Processing Lab; Female washroom; Students’ common room for leisure time

Teaching Learning and Assessment

Students with poor learning level should be under counselling

Needs more skilled lab technicians

Research and Extension

Research fund

HPLC for NFE department not procured.

Department of English

Overload of teachers should be paid as same as a regular load.

Seminar room is needed as expressed by both the students and faculty.

Higher degrees like MPhil, PhD holders should be encouraged with more incentives.

Long term development plan.

Department: Journalism and Mass Communication

New streams of the Major and Minor

Student clubs are dynamic however they require more space

Develop English Language program integrating USA Fulbright collaboration for ESL

The institution leadership is responsible for the over academic health and improvement by providing the necessary support, resources and financial benefits with other international universities in the region

Course load was not reduced, rather increased to 15 credits on average from earlier 12 credits.

Departmental collaboration for research.

Textile Engineering

Work load will be rationalized for the faculty members involved in research and administrative activities.

Collaborative research with industry and generate research fund under the concept of university industry collaboration (UIC).

Department will form the study groups with students in all courses. Such approach will create opportunity of horizontal learning and overall improvement.

Dept. of CSE

Improved teacher student ratio. The ratio will reach to 1:30 within the stipulated time.

The number of Ph.D. faculty members in the department will be at least one third.